**WIGGINTON PARISH COUNCIL**

**www.wiggintonhertspc.org.uk**

**Parish Clerk: Sharon O’Sullivan**

 **Mob: 07954 586308**

**wiggintonpcclerk@gmail.com**

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**Notice of Meeting of Wigginton Parish Council**

Dear Councillor,

Notice is hereby given that a Meeting of Wigginton Parish Council will be held at the Village Hall, Wigginton, on Tuesday 19th November 2019 at 8 pm for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.

Sharon O’Sullivan, Clerk to the Parish Council

13th November 2019

**Meeting of Wigginton Parish Council**

**Tuesday 19th November 2019, 8 pm in the Village Hall**

**BUSINESS TO BE TRANSACTED**

1. **Apologies**
2. **Declarations of interest by Members**
3. **Approval and signing of Minutes**
	1. Approval and signing of the Minutesof the Meeting of the Parish Council on

Tuesday 15th October 2019

1. **Public Participation**
2. **Clerk’s Report/Village Warden’s Report 10 Mins**
	1. Warden Report
	2. Sunnyside Rural Trust monthly report
	3. Items for Information - Clerk
3. **Litter 5 Mins**
	1. Report on Litter Pick on 9th November 2019
4. **Wigginton Community Shop**
	1. . To receive an update on the Wildflower garden **5 Mins**

 **8. Play Area and MUGA 10 Mins**

 8.1 To receive update on signage and funder plaques for the Play Area

 8.2 To receive update on play area fence repair and gate closing

 8.3 To further consider public use of the MUGA

**9. Budget**

9.1 To consider the draft budget for 2020/21  **15 Mins**

 **10. Finance 30 Mins**

 10.1 To receive bank statement and bank reconciliation

* 1. To approve payments
	2. To note receipt of income
	3. To consider transfers between accounts - Current and Instant Access Saver
	4. To review pitch hire agreement and to set pitch hire fee for the 2019/10 season

**11. Planning 5 Mins**

 11.1 DBC decisions on planning applications:

 None

 11.2 Planning applications to be considered:

|  |
| --- |
| **19/02669/FHA**16 Cow Roast, Tring Road, Tring, HP23 5RFTwo storey side extension and rear garden room extension |
| **19/02588/MFA**Lilas Wood, Wick Road, Wigginton, Tring, HP23 6HQMaterial change of use of woodland and agricultural land to a wedding venue, including all chattels, structures, trackway and other materials associated with such use between May to September for 15 events per annum |

**12. Items for discussion: 20 Mins**

**12.1** **Green Spaces**

 12.1.1 To consider request from a resident on Highfield Road to reduce the height of the

 hedge bordering the Recreation Ground

 **12.2 Highways and Footpaths**

 12.2.1 To consider options for alleviating parking and congestion issues on Chesham

 Road

 12.2.2 To receive an update report on road surface issues in Hemp Lane

 12.2.3 To consider quotes for P3 grant works to footpaths notably FP21

 12.2.4 To receive update on Wigginton Bottom/Chesham Road visibility

 12.2.5 To discuss a complaint received regarding out of control dogs loose across a

 public footpath at Hill Farm

 **12.5 Tring and District Transport Plan**

12.5.1 To receive an update report

 **12.6 Climate Change Emergency**

12.6.1 To receive the draft climate action plan from Sustainable Wigginton

 **12.7 Website and IT**

 12.7.1 Update on progress of website

**13. Any Other Business**

Sharon O’Sullivan, Clerk to the Parish Council 13th November 2019